**Ralph J. Bunche Middle School**

**Date: September 7, 2021**

**Time: 6:00pm**

**Location: Zoom**

1. **Roll Call**

|  |  |  |
| --- | --- | --- |
| **Role** | **Name** *(or Vacant)* | **Present or Absent** |
| **Principal** | **Dr. Wardell Hunter** | **Present** |
| **Parent/Guardian** | **Vacant** | **Present** |
| **Parent/Guardian** | **Aretha Asberry** | **Present** |
| **Parent/Guardian** | **Brenda Walker** | **Present** |
| **Instructional Staff** | **Diana Harris** | **Present** |
| **Instructional Staff** | **Gretchian Blair** | **Present** |
| **Instructional Staff** | **Broderick Jones** | **Present** |
| **Community Member** | **Mia Thornton-Wilson** | **Present** |
| **Community Member** | **Vacant** | **Vacant** |
| **Swing Seat** | **Vacant** | **Vacant** |
| **Student** *(High Schools)* |  |  |

1. **Action Items**
   1. **Approval of Agenda:** **Motion** [Passes/Fails]
   2. **Fill Vacant Positions**

|  |  |
| --- | --- |
| **Vacant Position:** | **Parent** |
| **Appointee’s Name:** | Mr. Jamaal Greer |

* 1. **Fill Open Community Member Seat:**

|  |  |
| --- | --- |
| **Open Position:** | **Community Member** |
| **Appointee’s Name:** | Vacant |

* 1. **Fill Open Swing Seat**

|  |  |
| --- | --- |
| **Open Position:** | **Swing Seat** |
| **Appointee’s Name:** | Mr. Adrain Verwayne |

**Approval of Previous Minutes** [Passes/Fails]

* 1. **Election of Officers** 
     1. **Chair: Result:** Mrs. Diana Harris
     2. **Vice Chair: Result:** Ms. Sabrina Royal
     3. **Secretary: Result:** Ms. Gretchian Blair
     4. **Cluster Representative: Result:** Mr. Jamaal Greer
  2. **Approval of Public Comment Format:** **Motion** [Passes/Fails]
  3. **GO Team Meeting Calendar** *(GO Teams are required to have a minimum of 6 meetings, with at least 4 allowing for Public Comment)*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Date** | **Time** | **Location** | **Public Comment Permitted? (Yes/No)** |
| **1** | **Oct. 19, 2021** | **6pm** | **Zoom** | **Yes** |
| **2** | **Nov. 9, 2021** | **6pm** | **Zoom** |  |
| **3** | **Dec. 7, 2021** | **6pm** | **Zoom** | **Yes** |
| **4** | **Jan. 11, 2022** | **6pm** | **Zoom** |  |
| **5** | **Feb. 1, 2022** | **6pm** | **Zoom** | **Yes** |
| **6** | **March 8, 2022** | **6pm** | **Zoom** | **Yes** |
| **7** |  |  |  |  |
| **8** |  |  |  |  |

* 1. **Adopt GO Team Norms Motion** [Passes/Fails]

1. **Adjournment: Motion** [Passes/Fails]

**Ralph J. Bunche Middle School**

**Date: September 7, 2021**

**Time: 6:00pm**

**Location: Zoom**

1. **Call to order:** 6:02pm
2. **Roll Call**

|  |  |  |
| --- | --- | --- |
| **Role** | **Name** *(or Vacant)* | **Present or Absent** |
| **Principal** | **Dr. Wardell Hunter** | **Present** |
| **Parent/Guardian** | **Vacant** | **Present** |
| **Parent/Guardian** | **Aretha Asberry** | **Present** |
| **Parent/Guardian** | **Brenda Walker** | **Present** |
| **Instructional Staff** | **Diana Harris** | **Present** |
| **Instructional Staff** | **Gretchian Blair** | **Present** |
| **Instructional Staff** | **Broderick Jones** | **Present** |
| **Community Member** | **Mia Thornton-Wilson** | **Present** |
| **Community Member** | **Vacant** | **Present** |
| **Swing Seat** | **Vacant** | **Vacant** |
| **Student** *(High Schools)* |  |  |

**Quorum Established:** [Yes or No]

1. **Action Items** 
   1. **Approval of Agenda:** Motion made by: Mrs. Harris; Seconded by: Ms. Blair

Members Approving: Ms. Asberry, Mr. Verwayne, Mrs. Harris, B. Jones, Mr. Hightower

Members Opposing: n/a

Members Abstaining: n/a

**Motion** [Passes/Fails]

* 1. **Fill Vacant Positions**

|  |  |
| --- | --- |
| **Vacant Position:** | **Community Member** |
| **Nominee’s Name:** | Jamaal Greer |
| GO Team Members  **In favor** | Ms. Blair, Mr. B. Jones, Mr. Harris, Mrs. Asberry, Ms. Royal |
| GO Team Members **Opposed** | N/A |
| GO Team Members **Abstaining** | N/A |

* 1. **Fill Open Community Member Seat:**

|  |  |
| --- | --- |
| **Open Position:** | **Swing Seat** |
| **Nominee’s Name:** | Adrian Verwayne |
| GO Team Members  **In favor** | Mrs. Harris, Mrs. Thornton, Ms. Royal, Mr. Greer |
| GO Team Members **Opposed** | n/a |
| GO Team Members **Abstaining** | n/a |

* 1. **Approval of Previous Minutes:** *List amendments to the minutes:*

Motion made by: Mrs. Harris Seconded by: Mrs. Asberry

Members Approving: Mrs. Harris, Mr. B. Jones, Ms. Royal, Mrs. Thornton

Members Opposing: n/a

Members Abstaining: n/a

**Motion** [Passes/Fails]

* 1. **Election of Officers** 
     1. **Chair: Result:** Diana Harris

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| --- | --- |
| **Officer Position:** | **Chair** |
| **Nominee’s Name:** | Diana Harris |
| GO Team Members  **In favor** | Mrs. Thornton, Mr. Verwayne, Mrs. Asberry, Ms. Royal, and Ms. Blair |
| GO Team Members **Opposed** | n/a |
| GO Team Members **Abstaining** | n/a |

* + 1. **Vice Chair: Result:** Sabrina Royal

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| --- | --- |
| **Officer Position:** | **Vice Chair** |
| **Nominee’s Name:** | Sabrina Royal |
| GO Team Members  **In favor** | Ms. Blair, Mrs. Harris, Mr. B. Jones, Mr. J. Greer, Mrs. Asberry, Mrs. Thornton |
| GO Team Members **Opposed** | n/a |
| GO Team Members **Abstaining** | n/a |

* + 1. **Secretary: Result:** Gretchian Blair

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| --- | --- |
| **Officer Position:** | **Secretary** |
| **Nominee’s Name:** | Gretchian Blair |
| GO Team Members  **In favor** | Mr. Greer, Mr. B. Jones, Mr. Hightower, Mrs. Harris Mrs. Asberry and Mrs. Thornton |
| GO Team Members **Opposed** |  |
| GO Team Members **Abstaining** |  |

* + 1. **Cluster Representative: Result:** Mr. Jamaal Greer

|  |  |
| --- | --- |
| **Officer Position:** | **Cluster-Representative** |
| **Nominee’s Name:** | Jamaal Greer |
| GO Team Members  **In favor** | Mrs. Harris, Mrs. Thornton, Ms. Blair, Mrs. Asberry, Mr. Verwayne, Mr. B. Jones and Ms. Royal |
| GO Team Members **Opposed** | n/a |
| GO Team Members **Abstaining** | n/a |

**Review and Approve Public Comment Format**

***For those of you wishing to provide comment, there is time allotted on the agenda from 6p.m. – 6:20 p.m. The sign-up sheet is by the door. Each member of the public will have 2 minutes to speak at which time we will ask you to have a seat to allow others to speak. The Public Comment period is designed to gain input from the public and not for immediate responses by the GO Team to the public comment presented. At the end of the 20 minutes, we will close public comment and move on to the next agenda item. If there are questions or information that you have for the GO Team, you may also contact one or more of the GO Team members after this meeting. You can find GO Team member contact information and meeting dates and agendas on the GO Team page of the school’s website.***

* 1. Motion to adopt made by: Asberry, Thornton Seconded by: [Insert Name]

Members Approving: Mr. Harris, Mr. Thornton, Ms. Royal, Mr. Greer, and B. Jones

Members Opposing: n/a

Members Abstaining: n/a

**Motion** [Passes/Fails]

* 1. **Set GO Team Meeting Calendar**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Date** | **Time** | **Location** | **Public Comment Permitted? (Yes/No)** |
| **1** | **Oct. 19** | **6pm** | **Zoom** | **Yes** |
| **2** | **Nov. 9** | **6pm** | **Zoom** |  |
| **3** | **Dec. 7** | **6pm** | **Zoom** | **Yes** |
| **4** | **Jan. 11** | **6pm** | **Zoom** |  |
| **5** | **Feb. 1** | **6pm** | **Zoom** | **Yes** |
| **6** | **March 8** | **6pm** | **Zoom** | **Yes** |
| **7** |  |  |  |  |
| **8** |  |  |  |  |

* 1. **Review, Confirm/Update, and Adopt GO Team Meeting Norms**

Members Approving: Ms. Blair, Mrs. Harris, Mrs. Thornton, Mr. Verwayne, Mr. B. Jones, Mr. Greer, Mrs. Asberry

Members Approving: n/a

Members Approving: n/a

**Motion** [Passes/Fails]

1. **Discussion Items** 
   1. **Discussion Item 1**: Strategic Plan – discussed the school’s priorities and instructional strategies.
   2. **Discussion Item 2**: School Improvement Plan was completed and will be submitted by September 20, 2021.
   3. **Discussion Item 3:** Total Student Enrollment: 860

6th - 259

7th - 273

8th – 294

**Teacher Vacancies:** Math, Science, Special Education Paraprofessional, and Interrelated Teacher, and AVID Master Teacher Leader

1. **Information Items** 
   1. **Principal’s Report:**
      1. **COVID Protocols:**

**Students who are present and exhibiting symptoms related to COVID, are sent to the CARE Room for isolation. Contract tracing is completed with all impacted person/s and isolation guidelines are issued to all parties, notify close contact issuing quarantine guidelines, notify impacted staff members and teacher/s of record. Students who are in isolation or quarantine are able to work remotely via Google Classroom. In addition, impacted classrooms are deep clean to mitigate further spread. On a consistent basis the school has enforces three feet spacing requirement in class and during transitions, six feet spacing requirement during mealtime, enforce mask mandate and hand cleaning protocols upon entering classrooms and Wednesdays are utilized for deep cleaning, as a proactive measure and ongoing surveillance testing.**

* + 1. **Intervention and Enrichment Blocks – Utilizing Read 180, Math 180, Reading Plus and ALEX. MAP testing has begun for universal screen**
    2. **Universal Screener - MAP testing has begun for universal screener. Reading was completed last week and on September 8, 2021, we will begin testing for math.**
  1. **Principal Interview Updates – *Mr. Paul Brown, Associate Superintendent for Therrell and Midtown Clusters***

**\*Thank to the staff at Bunche Middle School! They are hardworking and dedicated to students. Mr. Brown has had the opportunity to observe, participate in after-school dismissal with bus duty, work with the 8th grade lunch and perform instructional walks.**

**\*\*Thank you to Dr. Hunter, Dr. Snowden and Mrs. Greer for holding the school down as we look for a principal. Dr. Snowden and Mrs. Greer have been extremely supportive of teachers, parents, and students. Assistant Principals have ensured routines and procedures remain in place.**

**The principal selection process has started for Bunche Middle School. On the Bunche Middle School website there is a survey to give input. This process will be approximately one month long, and we are hoping to present a name at the October 3, 2021, board meeting.**

**Next week, September 24, 2021, there is a scheduled faculty meeting, where Mr. Brown and a member from Human Resource will be present to collect data from the staff members, regarding what they would like to see in the new principal at BMS. Immediately after there will be a 5:30pm meeting for parents. Due to COVID the team is deciding if the meeting will be held in person or via Zoom. Parents will be notified by Thursday, September 9, 2021, of the meeting date and platform. After the data is collected from parents, staff members, and community members regarding what they would like to see in the new principal, there will be a time where the GO Team Chair, Dr. Hunter, Mrs. Powell-Goodrum- Principal at Therrell HS, and Mr. P. Brown review the information and applications for nominations for interviews on September 17, 2021. The tentative interview day is September 23, 2021. Proceeding the interviews, the top candidates will be presented to the Superintendent, for interviews and Dr. Herring will make her final decision or if the process will need to start over. If a candidate is found that is appropriate for Bunche Middle School that candidate will be taken to the School Board on October 4, 2021.**

1. **Announcements** Must complete the GO Team training to remain in compliance.
2. **Adjournment**

Motion made by: Mrs. Harris; Seconded by: Mr. Jamaal Greer

Members Approving: Mrs. Asberry, Mr. Verwayne, B. Jones, Ms. Royal

Members Opposing: n/a

Members Abstaining: n/a

**Motion** [Passes/Fails]

**ADJOURNED AT** 7:05pm

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**Minutes Taken By:** Ms. Gretchian Blair

**Position:** Secretary

**Date Approved:** September 7, 2021